The field of Tattoo and Piercing artistry is growing exponentially, creating job opportunities across the U.S. and abroad. The Master Tattoo Institute has assembled program studies that lay the groundwork for a fulfilling and successful career, while enabling a dedicated artist to excel in the field.

Our expert instructors convey to our student base an understanding of core values, client appreciation and consideration. While attending our program studies, each student will develop a sense of belonging within the family of tattoo and piercing professionals, an appreciation of their unique signature and of the personality they bring to their art.

**The Master Tattoo Institute**  
1112 Normandy Drive  
Miami Beach, FL 33141  
786.220.8238  

Indie True Education LLC  
1112 Normandy Drive  
Miami Beach, FL 33141
# Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grow in Your Career</td>
<td>3</td>
</tr>
<tr>
<td>Approvals</td>
<td>4</td>
</tr>
<tr>
<td>Faculty</td>
<td>5</td>
</tr>
<tr>
<td>Certificate Programs</td>
<td>6-11</td>
</tr>
<tr>
<td>Class Descriptions</td>
<td>12-30</td>
</tr>
<tr>
<td>Application Fee/Cancellation Policy</td>
<td>31</td>
</tr>
<tr>
<td>Communication Competency</td>
<td>31</td>
</tr>
<tr>
<td>Overturning Admission Acceptance</td>
<td>31</td>
</tr>
<tr>
<td>Terms</td>
<td>32</td>
</tr>
<tr>
<td>Course Cancellation</td>
<td>32</td>
</tr>
<tr>
<td>Attendance</td>
<td>32</td>
</tr>
<tr>
<td>Withdrawal Procedure</td>
<td>32</td>
</tr>
<tr>
<td>Credit for Previous College Coursework, Transfers to Other Institutions, Course Waivers, and Course Exemptions</td>
<td>33</td>
</tr>
<tr>
<td>Grades, Progress and Registration</td>
<td>33</td>
</tr>
<tr>
<td>Grading Philosophy</td>
<td>33</td>
</tr>
<tr>
<td>Grades and Designations</td>
<td>34</td>
</tr>
<tr>
<td>Grade Point System and GPAs</td>
<td>34</td>
</tr>
<tr>
<td>Grade Appeals</td>
<td>34</td>
</tr>
<tr>
<td>Failures</td>
<td>34</td>
</tr>
<tr>
<td>Incompletes</td>
<td>35</td>
</tr>
<tr>
<td>Academic and Professional Conduct</td>
<td>35</td>
</tr>
<tr>
<td>Standards of Academic Progress</td>
<td>36</td>
</tr>
<tr>
<td>General Graduation Requirements</td>
<td>36</td>
</tr>
<tr>
<td>Privacy Act</td>
<td>36</td>
</tr>
<tr>
<td>Nondiscrimination Policy</td>
<td>36</td>
</tr>
<tr>
<td>Drug-Free Schools and Communities Act</td>
<td>37</td>
</tr>
<tr>
<td>Intellectual Property Rights</td>
<td>37</td>
</tr>
<tr>
<td>Student Conduct</td>
<td>37</td>
</tr>
<tr>
<td>Student Complaint Procedures</td>
<td>37</td>
</tr>
<tr>
<td>Campus Crime and Security Act</td>
<td>37</td>
</tr>
<tr>
<td>Safety Information</td>
<td>37</td>
</tr>
<tr>
<td>Academic Freedom</td>
<td>38</td>
</tr>
<tr>
<td>Career Services</td>
<td>38</td>
</tr>
<tr>
<td>Student Records</td>
<td>38</td>
</tr>
<tr>
<td>Hours of Operation</td>
<td>38</td>
</tr>
<tr>
<td>Student Housing</td>
<td>39</td>
</tr>
<tr>
<td>Tuition</td>
<td>39</td>
</tr>
<tr>
<td>Returned-Check Fee</td>
<td>39</td>
</tr>
<tr>
<td>Refunds</td>
<td>40</td>
</tr>
<tr>
<td>Parking Fee</td>
<td>40</td>
</tr>
<tr>
<td>Payment Options</td>
<td>40</td>
</tr>
<tr>
<td>Applying for Financial Assistance</td>
<td>40</td>
</tr>
<tr>
<td>Financial Delinquency</td>
<td>40</td>
</tr>
<tr>
<td>Statements of Account</td>
<td>40</td>
</tr>
<tr>
<td>Withdrawals — Financial</td>
<td>40</td>
</tr>
<tr>
<td>Ground for Termination</td>
<td>41</td>
</tr>
<tr>
<td>Employment Assistance</td>
<td>41</td>
</tr>
<tr>
<td>Notes</td>
<td>42</td>
</tr>
<tr>
<td>Academic Calendar</td>
<td>43-49</td>
</tr>
<tr>
<td>Index</td>
<td>50-51</td>
</tr>
</tbody>
</table>

This catalog supersedes all previous editions and is in effect until a subsequent version is published either in print or online. All information in this catalog is current at the time of printing. Statements regarding tuition and fees, curriculum, course offerings, admissions, and graduation requirements are subject to change at any time and are applicable to all enrolled students unless otherwise stated.

**Date of Issue: September 1, 2014**

The Master Tattoo Institute admits academically qualified students without regard to race, color, national origin, gender, religion, disability, or age.

© 2014, The Master Tattoo Institute
GROW IN YOUR CAREER

Today’s competitive marketplace and volatile economy have created challenges for companies and workers alike with regards to staff retention and employment. Companies large and small can compete effectively by recruiting highly skilled individuals to meet the needs of their marketplace and changing customer base. Employment candidates can respond to the environment by seeking out marketable skills, education and certifications, and responding quickly to employment demand.

At Master Tattoo Institute (MTI), we’ve built a highly responsive series of certification programs designed for the unique field of tattooing and piercing.

MTI positions students for a career path in the unique field of tattoo and body piercing. MTI’s classes are led by a faculty of practicing professionals who demonstrate a passion for knowledge transfer and best practices. These characteristics help enrich the learning environment and position students to apply their education in the workplace.

Wishing you a lifetime of success.

Alex Zarfati
Owner/President
APPROVALS

Florida
The Master Tattoo Institute is approved by the Florida Department of Health under section 381.00775 F.S. and Chapter 64E-28.006 F.A.C. The Master Tattoo Institute programs meet or exceed all certification requirements, including Sterilization and Aseptic Techniques, Microorganisms and Infectious Disease, Bloodborne Pathogens, and Communicable Diseases. Students must obtain a Tattoo License before practicing on humans.

NOTE: Section 381.00775, Florida Statutes (F.S.), and Chapter 64E-28, Florida Administrative Code (F.A.C.) require persons seeking licensure as a tattoo artist to complete an educational course approved by the department on bloodborne pathogens and communicable diseases and to achieve at least 70% on an examination covering the materials in the course.

Student Convenience
At The Master Tattoo Institute, we’re committed to streamlining the education process in every way possible. All administrative procedures, including registration, can be completed via the Internet, by fax or mail, or in person before class. Staff members are available when students are present to provide advising or to meet other education-related needs.

The Master Tattoo Institute is also committed to providing students with electronic access to the same full range of support services available on-site. By visiting www.MasterTattooInstitute.com, students can:

• Access admission and registration information
• Access academic advising
• Learn about financing options
• View/pay their bill

Mission Statement
The Master Tattoo Institute offers an innovative approach to training the next generation of tattoo and piercing professionals and provides the essential support, tools, and skills needed to successfully enter the industry.

The Master Tattoo Institute has assembled the most comprehensive training program available for certification in the United States. Our mission is to provide an excellent educational experience for students while providing an effective hands-on environment with skilled instructors, an informative program with courses designed to educate, teach great technique and safety measures, and to prepare the student for a satisfying and productive career in the tattoo and piercing industry.

Master Tattoo Institute’s highly skilled and experienced instructors, generous classroom design, and state-of-the-art equipment, is poised to prepare students for an exciting career and help bring much needed standardization in education to the ever-expanding tattoo industry.

The Master Tattoo Institute is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines St., Ste. 1414, Tallahassee, FL 32399-0400, toll-free telephone number (888) 224-6684.

Master Tattoo Institute is a registered corporation in the United States. We are governed by an advisory board, headed by our owner/President.

Owner/President - Alex Zarfati
Director of Admissions - Ian Marioles
FACULTY & EQUIPMENT

The Master Tattoo Institute
1112 Normandy Drive
Miami Beach, FL 33141

- 2 Class Rooms
- Tattoo Machines
- Tattoo Ink
- Synthetic Skin
- Computer
- Visual Learning Aids
- Student Kits
- Power Supply, Clip Cords, Foot Switch

Salvation Tattoo Lounge
1132 Normandy Drive
Miami Beach, FL 33141

- (4) Tattoo Stations
- Ultrasonic Cleaner
- Autoclave
- Sharps container
- Biomedical disposal
- Sink
- Tattoo needles
- PPE

Vicente Valdez
- Tattoo/Art Instructor
- Bloodborne Pathogens Certified
- Florida Tattoo Licence
- Associates Art Degree from the school of Fine Arts in San Alejandro

Justine Albano
- Tattoo Instructor
- Bloodborne Pathogens Certified
- Florida Tattoo Licence
- First Aid & Safety Certified in Infant, Child, and Adult CPR

Ian Marioles
- Head of Admissions
Certificate Programs

I. 160 HOUR FUNDAMENTAL TATTOO PROGRAM

*160 Hours of classroom and hands on tattoo training
*All materials included
*160 Clock Hours
*Each term is 2 credit hours

The Tattoo Course Certificate Program blends tattoo history, sterilization and aseptic techniques, and bloodborne pathogens with tattoo shop safety, tattoo inks, and color theory. This program enables students to develop understanding of tattooing and tattooing best practices.

Upon successful completion of the Tattoo Program, each student will have earned 160 clock hours. In addition, tattoo licensure and bloodborne pathogens certification is awarded.

160 Hour Tattoo Program Classes:
- Course Introduction (TAT 101)
- History of Tattooing (TAT 102, TAT 116, TAT 117, TAT 122)
- Sterilization and Aseptic Techniques (TAT 108)
- Microorganisms and Infectious Disease (TAT 109)
- Bloodborne Pathogens and Communicable Diseases (TAT 110, TAT 111)
- Tattoo Shop Safety Practices (TAT 112)
- Equipment Cleaning & Sterilization (TAT 113)
- Preventing Transmission of BBP and C.D. (TAT 114)
- Tattoo Machine Introduction (TAT 103)
- Tattoo Machine Tuning, Maintenance and Troubleshooting (TAT 106)
- Needle Types and Characteristics (TAT 104, TAT 105)
- Tattoo Inks (TAT 118)
- Color Theory and Color Mixing (TAT 119, TAT 120)
- Tattoo Design (TAT 121)
- Tattoo Styles (TAT 123, TAT 124)
- Tattoo Flash and Stencils (TAT 125)
- Using Photoshop to Edit Tattoo Art (TAT 126)
- Tattoo Lettering (TAT 127)
- Tattoo Station Setup (TAT 128)
- Tattoo Supplies (TAT 129)
- Client Appreciation (TAT 130)
- Tattoo Ethics (TAT 131)
- Client Care and Dealing with Difficult Clients (TAT 132)
- Using Practice Skins (TAT 107)
- Portfolio Creation and Next Steps (TAT 133)
- Tattoo Licensure and BBP Certification (TAT 115)

General Graduate Certificate Requirements
To receive certification for the Tattoo Program, students must:
- Successfully complete all class work outlined
- Receive 160 clock hours
- Achieve a minimum cumulative grade point average of 2.70
- Resolve all financial obligations
- Pass Final Exam (TAT 134)
II. 240 HOUR ADVANCED TATTOO PROGRAM

*160 Hours of classroom and hands on tattoo training
*All materials included
*80 Hours of on the job training in a licensed tattoo shop with licensed working artists
*240 Clock Hours
*Each class is 2 credit hours

The Advanced Tattoo Course Program blends tattoo history, sterilization and aseptic techniques, and bloodborne pathogens with tattoo shop safety, tattoo inks, and color theory. This program enables students to develop understanding of tattooing and tattooing best practices. In addition, this 240 Hour program includes four weeks of on the job training in a licensed tattoo shop with licensed working artists.

Upon successful completion of the Advanced Tattoo Course Program, each student will have earned 240 clock hours. In addition, tattoo licensure and bloodborne pathogens certification is awarded.

240 Hour Tattoo Program Classes:
- Course Introduction (TAT 101)
- History of Tattooing (TAT 102, TAT 116, TAT 117, TAT 122)
- Sterilization and Aseptic Techniques (TAT 108)
- Microorganisms and Infectious Disease (TAT 109)
- Bloodborne Pathogens and Communicable Diseases (TAT 110, TAT 111)
- Tattoo Shop Safety Practices (TAT 112)
- Equipment Cleaning & Sterilization (TAT 113)
- Preventing Transmission of BBP and C.D. (TAT 114)
- Tattoo Machine Introduction (TAT 103)
- Tattoo Machine Tuning, Maintenance and Troubleshooting (TAT 106)
- Needle Types and Characteristics (TAT 104, TAT 105)
- Tattoo Inks (TAT 118)
- Color Theory and Color Mixing (TAT 119, TAT 120)
- Tattoo Design (TAT 121)
- Tattoo Styles (TAT 123, TAT 124)
- Tattoo Flash and Stencils (TAT 125)
- Using Photoshop to Edit Tattoo Art (TAT 126)
- Tattoo Lettering (TAT 127)
- Tattoo Station Setup (TAT 128)
- Tattoo Supplies (TAT 129)
- Client Appreciation (TAT 130)
- Tattoo Ethics (TAT 131)
- Client Care and Dealing with Difficult Clients (TAT 132)
- Using Practice Skins (TAT 107)
- Portfolio Creation and Next Steps (TAT 133)
- Tattoo Licensure and BBP Certification (TAT 115)

General Graduate Certificate Requirements
To receive certification for the 240 Hour Tattoo Program, students must:
- Successfully complete all class work outlined
- Receive 240 clock hours
- Achieve a minimum cumulative grade point average of 2.70
- Resolve all financial obligations
- Pass Final Exam (TAT 134)
Certificate Programs

III. 80 HOUR FUNDAMENTAL BODY PIERCING PROGRAM

*80 Hours of classroom and hands on piercing training
*All materials included
*80 Clock Hours
*Each class is 1 credit hours

The Body Piercing Course Certificate Program blends body piercing history, equipment cleaning and sterilization, and piercing aesthetics with body piercing safety, different jewelry options, and potential reactions to a piercing. This program enables students to develop understanding of body piercing and body piercing best practices.

Upon successful completion of the 80 Hour Body Piercing Program, each student will have earned 80 clock hours. In addition, body piercing licensure and bloodborne pathogens certification is awarded.

Body Piercing Program Classes:

- Course Introduction/Safety & Shop Overview (BPI 101)
- Body Piercing Tools (BPI 102)
- Piercing Needles (BPI 102)
- History of Sterilization and Aseptic Technique (BPI 104)
- Microorganisms and Infectious Disease (BPI 105, BPI 106)
- Bloodborne Pathogens and Piercing (BPI 105)
- Communicable Diseases and Piercing (BPI 106)
- Shop Safety Practices and Procedures (BPI 107)
- Equipment Cleaning and Sterilization (BPI 108)
- Preventing Transmission of BBP and Communicable Diseases (BPI 109)
- Piercing Process & Techniques (BPI 103)
- Historic Origins of Body Piercing (BPI 110)
- History of Modern Piercing (BPI 111)
- Piercing Jewelry (BPI 117)
- Piercing Types (BPI 113, BPI 114, BPI 115, BPI 116)
- Basic anatomy for each type of body piercing (BPI 113, BPI 114, BPI 115, BPI 116)
- Piercing Aesthetics (Marking & Placement) (BPI 113, BPI 114, BPI 115, BPI 116)
- Piercing Station Set-Up (BPI 118)
- Client Appreciation (BPI 119)
- Normal and Abnormal Reactions to Piercings (BPI 113, BPI 114, BPI 115, BPI 116)
- Piercing Ethics (BPI 120)
- Client Care and Dealing with Difficult Clients (BPI 121)
- Portfolio Creation and Next Steps

General Graduate Certificate Requirements

To receive certification for the Body Piercing Program, students must:

- Successfully complete all class work outlined
- Receive 80 clock hours
- Achieve a minimum cumulative grade point average of 2.70
- Resolve all financial obligations
Certificate Programs

IV. 120 HOUR ADVANCED BODY PIERCING PROGRAM

*80 Hours of classroom and hands on piercing training
*All materials included
*40 Hours of on the job training in a licensed body piercing shop with licensed working piercers
*120 Clock Hours
*Each class is 1.5 credit hours

The Advanced Body Piercing Course Certificate Program blends body piercing history, equipment cleaning and sterilization, and piercing aesthetics with body piercing safety, different jewelry options, and potential reactions to a piercing. This program enables students to develop understanding of body piercing and body piercing best practices. In addition, this program includes 40 Hours of on the job training in a licensed body piercing shop with licensed working piercers.

Upon successful completion of the Advanced Body Piercing Program, each student will have earned 120 clock hours. In addition, body piercing licensure and bloodborne pathogens certification is awarded.

80 Hour Body Piercing Program Classes:
- Course Introduction/Safety & Shop Overview (BPI 101)
- Body Piercing Tools (BPI 102)
- Piercing Needles (BPI 102)
- History of Sterilization and Aseptic Technique (BPI 104)
- Microorganisms and Infectious Disease (BPI 105, BPI 106)
- Bloodborne Pathogens and Piercing (BPI 105)
- Communicable Diseases and Piercing (BPI 106)
- Shop Safety Practices and Procedures (BPI 107)
- Equipment Cleaning and Sterilization (BPI 108)
- Preventing Transmission of BBP and Communicable Diseases (BPI 109)
- Piercing Process & Techniques (BPI 103)
- Historic Origins of Body Piercing (BPI 110)
- History of Modern Piercing (BPI 111)
- Piercing Jewelry (BPI 117)
- Piercing Types (BPI 113, BPI 114, BPI 115, BPI 116)
- Basic anatomy for each type of body piercing (BPI 113, BPI 114, BPI 115, BPI 116)
- Piercing Aesthetics (Marking & Placement) (BPI 113, BPI 114, BPI 115, BPI 116)
- Piercing Station Set-Up (BPI 118)
- Client Appreciation (BPI 119)
- Normal and Abnormal Reactions to Piercings (BPI 113, BPI 114, BPI 115, BPI 116)
- Piercing Ethics (BPI 120)
- Client Care and Dealing with Difficult Clients (BPI 121)
- Portfolio Creation and Next Steps

General Graduate Certificate Requirements
To receive certification for the Advanced Body Piercing Program, students must:
- Successfully complete all class work outlined
- Receive 120 clock hours
- Achieve a minimum cumulative grade point average of 2.7
- Resolve all financial obligations
Certificate Programs

V. 60 HOUR ADVANCED ART PROGRAM

*80 Hours of classroom and hands on piercing training
*All materials included
*40 Hours of on the job training in a licensed body piercing shop with licensed working piercers
*120 Clock Hours
*Each class is 1.5 credit hours

The advanced art class is intended to expand your skills, overcome technical obstacles to teach you everything you need to know about the realism style, how to use your materials, and methods of each specific medium. It provides step-by-steps projects demonstrating the basics of composition, contour drawing, and rendering anatomy, as well as a variety of techniques such as blending, shading, and using light and shadow to bring the form to life. From choosing the right value, to understanding form and features, including the different parts of the face and body, facial expressions, helpful tips, and plenty of encouragement. It's a great course for any professional artist who specializes in realism.

Upon successful completion of the Advanced Body Piercing Program, each student will have earned 60 clock hours. In addition, a certification for advanced art class is awarded.

60 Hour Advanced Art Program Classes:

- Introduction to Advanced Art (ART 101)
- Figure Drawing (ART 102)
- Value (ART 103)
- Shading (Art 104)
- Basic shapes & Lighting the Form (Art 105)
- The proportion of the head (Art 106)
- Anatomy of the different parts of the face (Art 107)
- Anatomy of the body (Art 108)
- Chiaroscurro techniques (Art 109)
- Pencil Portrait (Art 110)
- Watercolor (Art 201)
- Tattoo Portraits (Art 301)

General Graduate Certificate Requirements

To receive certification for the Advanced Art Program, students must:

- Successfully complete all class work outlined
- Receive 60 clock hours
- Achieve a minimum cumulative grade point average of 2.7
- Resolve all financial obligations
VI. 8 HOUR ELIMININK TATTOO REMOVAL PROGRAM

*8 Hours of classroom and hands on tattoo removal training
*All materials included
*8 Clock Hours
*Each term is 2 credit hours

The Eliminink Tattoo Removal Course Certificate Program educates students regarding the general principles related to the subject of tattoo removal, Eliminink product line, and specific procedures used to remove a tattoo using Eliminink tattoo removal.

Upon successful completion of the Tattoo Removal Program, each student will have earned 8 clock hours.

8 Hour Eliminink Tattoo Removal Program Classes:
• Characteristics of different types of tattoo removal systems (TRI 101)
• General product knowledge of cynergy’s Eliminink, DermRenu and MicroNum (TRI 102)
• Sterile/Sanitary protocols from pre-treatment to post-treatment (TRI 103)
• Specific procedures to be followed while removing a body tattoo (TRI 104)
• Basic knowledge of after-care instructions that is provided to a client (TRI 105)

General Graduate Certificate Requirements
To receive certification for the Tattoo Removal Program, students must:
• Successfully complete all class work outlined
• Receive 8 Completed Hours
• Achieve a minimum cumulative grade point average of 2.70
• Resolve all financial obligations
Class Descriptions

Fundamental Tattoo Classes
TAT 101 - 134 (160 Hour Program)

TAT 101 - Introduction to the Tattoo Profession
This class introduces students to the profession and art of tattooing, including shop layout, the critical role of safety, and legal concerns specific to the tattoo artist.

Materials Included
Pre-Assessments & Master Tattoo Institute
Tattoo Workbook; Computer hooked up to television screen

Educational Objectives
Students will be able to:
• Assess their prior knowledge about tattooing
• Become familiar with the workbooks and the course content
• Understand the importance of safety in the tattooing profession
• Develop a general understanding of Florida State and local laws that apply to tattooing
• Become familiar with the shop layout and functions of separate areas

TAT 102 - History of Electric Tattooing
This class introduces students to the history of tattooing as well as the various machine types.

Materials Included
Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen

Educational Objectives
Students will be able to:
• Understand the history of electric tattooing
• Know the different types of tattoo machines in use today

TAT 103 - The Tattoo Machine
This class familiarizes students with the component parts of a tattoo machine, proper disassembly and assembly, and accurate operation and usage.

Materials Included
Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen; Drawing and sketching materials; Tattoo machines; Tools for machine assembly and disassembly

Educational Objectives
Students will be able to:
• Label all parts of a tattoo machine
• Take apart and put together a tattoo machine
• Identify all parts of a tattoo machine

TAT 104 - Tattoo Needles
This class introduces students to the established standards for efficient use and adequate care of tattoo needles.

Materials Included
Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen; Tattoo needles, with samples of flawed and flawless and each type; Disposable nipples or grommets; Eye loupes; Gloves

Educational Objectives
Students will be able to:
• Understand the different types of tattoo needles and their uses
• Use an eye-loupe to identify flawed needles
Class Descriptions

Fundamental Tattoo Classes, continued

TAT 105 - How Tattoo Machines Work
This class introduces students to the operation of tattoo machines, proper use of needles, effective skin stretching and appropriate needle depth.

Materials Included
Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen; Tattoo machines, gloves, protection bags, grip tubes, eye-loupes, needles, bar assemblies, disposable nipples or grommets and cantaloupes

Educational Objectives
Students will be able to:
• Understand how tattoo machines work
• Set up a tattoo machine with needles
• Understand how skin stretching, needle depth and machine settings can affect tattooing and tattoo results

TAT 106 - Tuning and Maintaining the Tattoo Machine
Students will learn to properly operate and effectively maintain the tattoo machine, including problem solving/trouble-shooting.

Materials Included
Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen; Tattoo machines, gloves, tension gauges, emery cloth, paper, small air blower and other tuning and trouble-shooting tools

Educational Objectives
Students will be able to:
• Understand how to set and maintain a tattoo machine
• Set a tattoo machine for both liner and shader needles
• Troubleshoot problems with a tattoo machine

TAT 107 - Tattoo Machine Practice
Students will gain valuable practical experience with the tattoo machine and tattoo skins.

Materials Included
Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen; Tattoo machines, clip cords, foot pedals, needles and power source; Black sharpie pens; Cantaloupes

Educational Objectives
Students will be able to:
• Understand the dangers of practicing tattooing on live skin too soon
• Practice using a tattoo machine on tattoo skins

TAT 108 - History of Sterilization and Aseptic Technique
This class introduces students to the history, principles and techniques of sterilization and aseptic techniques.

Materials Included
Tattoo Machine Test; Unlabeled drawings of tattoo machines kept from TAT 103; Flawed and flawless needles; Eye-loupes; Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen

Educational Objectives
Students will be able to:
• Demonstrate their knowledge and understanding of tattoo machines
• Demonstrate their ability to recognize flawed needles
• Demonstrate their ability to take apart, put together and attach needles to a tattoo machine
• Demonstrate their ability to set a tattoo machine as a liner and a shader
• Understand the history of sterilization and aseptic technique
• Define important terms and identify important people related to sterilization and aseptic technique
Class Descriptions

Fundamental Tattoo Classes, continued

TAT 109 - Microorganisms and Infectious Disease
This class introduces students to the spread and control of microorganisms and bloodborne diseases and knowledge of how to prevent transmission of bloodborne pathogens and communicable diseases.

Materials Included
Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen

Educational Objectives
Students will be able to:
• Become familiar with microorganisms and how infectious and bloodborne diseases are spread.
• Understand the importance of basic safety precautions for preventing the spread of infectious and bloodborne disease
• Identify important terms related to infectious and bloodborne disease

TAT 110 - Bloodborne Pathogens and Tattooing
This class provides training as required by OSHA’s Bloodborne Pathogens Standard (29CFR 1910.1030). Material covered in the course includes definitions of bloodborne pathogens, modes of transmission, universal precautions, engineering and work practice controls, exposure control plans, hepatitis B vaccinations, and other information needed to the safety of the tattoo artist or body piercer. Additional topics on infection control, aseptic techniques, and prevention of disease transmission are also included in this course.

Materials Included
Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen

Educational Objectives
Students will be able to:
• Identify bloodborne pathogens and how they impact the art of tattooing
• Understand the infectious agent, mode of transmission, incubation period, and period of communicability for bloodborne pathogens
• Learn how to prevent the spread of bloodborne pathogens and communicable diseases by using protective barriers

TAT 111 - Communicable Diseases and Tattooing
This class provides training in the prevention of the spread of bloodborne pathogens and communicable diseases.

Materials Included
Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen; Protective barriers including disposable gloves, aprons, sleeves, masks and protective eyewear

Educational Objectives
Students will be able to:
• Identify communicable diseases and how they impact the art of tattooing
• Understand the infectious agent, mode of transmission, incubation period, and period of communicability for communicable diseases
• Learn how to prevent the spread of bloodborne pathogens and communicable diseases by using protective barriers

TAT 112 - Shop Safety Practices and Procedures
This class reviews general tattoo shop safety practices and procedures, including the prevention of the spread of pathogens and communicable diseases, including identification of diseases, infectious agents, modes of transmission, incubation periods and periods of communicability.

Materials Included
Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen

Educational Objectives
Students will be able to:
• Understand the importance of safety practices and procedures in a tattoo shop
• Know how to use Material Safety Data Sheets
• Become familiar with general shop safety practices and procedures
• Prevent the transmission of bloodborne pathogens and communicable diseases in the tattoo shop
Class Descriptions
Fundamental Tattoo Classes, continued

TAT 113 - Equipment Cleaning and Sterilization
This class introduces students to standard tattoo shop sterile practices and procedures and further their insight into the nature of bloodborne pathogens and communicable diseases, including identification of diseases and infectious agents, modes of transmission, incubation periods and periods of communicability.

Materials Included
Master Tattoo Institute Tattoo Workbook;
Computer hooked up to television screen

Educational Objectives
Students will be able to:
• Understand the importance of sterile practices and procedures in a tattoo shop
• Properly clean contaminated tattoo tubes and equipment
• Use an ultrasonic cleaner and autoclave safely and properly
• Prevent the transmission of bloodborne pathogens and communicable diseases in the tattoo shop

TAT 114 - Preventing Transmission of BBP and Communicable Diseases
This class will teach students to prevent the transmission of communicable diseases through the use of the autoclave and the ultrasonic cleaner and will provide greater understanding of bloodborne pathogens and communicable diseases, identification of diseases and infectious agents, modes of transmission, incubation periods and periods of communicability. By the end of this class, students will have all the information necessary to meet the state requirement for coursework about bloodborne pathogens and communicable diseases.

Materials Included
Master Tattoo Institute Tattoo Workbook;
Computer hooked up to television screen

Educational Objectives
Students will be able to:
• Demonstrate how to properly clean contaminated tattoo tubes and equipment
• Demonstrate how to use an ultrasonic cleaner and autoclave safely and properly
• Prevent the transmission of bloodborne pathogens and communicable diseases in the tattoo shop

TAT 115 - Tattoo Safety Test/BBP Certification

TAT 116 - Historic Origins of Tattooing
This class will serve as an introduction to historical origins of tattooing, including uses of tattoos in early civilizations.

Materials Included
Master Tattoo Institute Tattoo Workbook;
Computer hooked up to television screen

Educational Objectives
Students will be able to:
• Identify origins, purposes, methods and evidence of tattooing in early history
Class Descriptions

Fundamental Tattoo Classes, continued

**TAT 117 - History of Modern Tattooing**
This class reviews the history of modern tattooing (1789-present), including purposes for tattoos, who chooses a tattoo, and reasons for tattoos among different nationalities, religions and socio-economic classes.

*MATERIALS INCLUDED*
-Master Tattoo Institute Tattoo Workbook;
-Computer hooked up to television screen

**EDUCATIONAL OBJECTIVES**
Students will be able to:
- Understand the recent history of tattooing and how it has evolved to modern practices
- Identify how purposes, styles and who is tattooed has changed throughout modern history

**TAT 118 - Tattoo Inks**
This class provides a thorough understanding of tattoo inks; their composition and possible issues with tattoo ink.

*MATERIALS INCLUDED*
-History of Tattooing Test; *Master Tattoo Institute Tattoo Workbook*;
-Computer hooked up to television screen

**EDUCATIONAL OBJECTIVES**
Students will be able to:
- Demonstrate their knowledge and understanding of the history of tattooing
- Understand the composition of tattoo inks
- Recognize potential problems with tattoo ink

**TAT 119 - Color Theory**
This class delivers a complete appreciation of color theory, including industry specific vocabulary and training in creating a color scheme using a color wheel.

*MATERIALS INCLUDED*
-Master Tattoo Institute Tattoo Workbook;
-Computer hooked up to television screen;
-Drawing and coloring materials, including pencils in each of the primary, basic and tertiary colors for each student

**EDUCATIONAL OBJECTIVES**
Students will be able to:
- Understand basic color theory
- Recognize the vocabulary associated with colors and tattoo inks
- Create and use a color wheel for choosing color schemes

**TAT 120 - Color Mixing**
This class will instruct students in the basic concepts of color mixing; combining secondary and tertiary colors; shades mixing; tinting.

*MATERIALS INCLUDED*
-Master Tattoo Institute Tattoo Workbook;
-Computer hooked up to television screen;
-Gloves, tattoo caps (12 per student), unused needle bars or other serializable mixing tools and tattoo inks in primary colors along with black and white to practice color mixing;
-Paper and tiny paint brushes for creating a color wheel using the tattoo inks

**EDUCATIONAL OBJECTIVES**
Students will be able to:
- Understand basic color mixing; Mix secondary and tertiary colors
- Mix shades and tints; Use ink caps properly
Class Descriptions

Fundamental Tattoo Classes, continued

**TAT 121 - Tattoo Design**
This class will instruct students in the basic elements of tattoo design; precise application of color theory; and effective color mixing techniques.

**Educational Objectives**
Students will be able to:
- Understand the evolution of traditional old school tattooing in America
- Create tattoo designs using old school traditional American tattoo style

**Materials Included**
Tattoo Inks Test; *Master Tattoo Institute Tattoo Workbook*; Drawing and coloring materials, including pencils in each of the primary, basic and tertiary colors for each student; Computer hooked up to television screen; Gloves, tattoo caps (12 per student), unused needle bars or other sterilizable mixing tools and tattoo inks in primary colors along with black and white to practice color mixing; Paper and tiny paint brushes for creating a color wheel using the tattoo links.

**TAT 122 - Roots of American Tattooing**
This class will survey the origins of tattoo in the United States, review old and new school tattoo designs, and recreate traditional tattoo styles.

**Educational Objectives**
Students will be able to:
- Understand the evolution of traditional old school tattooing in America
- Create tattoo designs using both old school traditional American and new school color bomb tattoo styles

**Materials Included**
*Master Tattoo Institute Tattoo Workbook*; Computer hooked up to television screen; Drawing and coloring materials, including pencils in each of the primary, basic and tertiary colors for each student.

**TAT 123 - Tattoo Styles in America**
This class reviews the development of tattoo styles in the United States and the formation of designs for tattoos following both the new and traditional American styles.

**Educational Objectives**
Students will be able to:
- Understand the evolution of tattoo styles in America
- Create tattoo designs using both old school traditional American and new school color bomb tattoo styles

**Materials Included**
*Master Tattoo Institute Tattoo Workbook*; Computer hooked up to television screen; Drawing and coloring materials, including pencils in each of the primary, basic and tertiary colors for each student.

**TAT 124 - Major Tattoo Styles Today**
This class presents a dozen different major tattoo styles popular today and instructs students to recreate designs and implement new ideas using the specific styles presented (i.e., Traditional Japanese, Celtic, and Gray Wash).

**Educational Objectives**
Students will be able to:
- Identify different tattoo styles
- Create designs using specific tattoo styles

**Materials Included**
*Master Tattoo Institute Tattoo Workbook*; Drawing and coloring materials, including pencils in each of the primary, basic and tertiary colors for each student.
Class Descriptions

Fundamental Tattoo Classes, continued

**TAT 125 - Tattoo Flash and Stencils**
This class will instruct students in the creation and use of tattoo flash, creation and use of tattoo stencils; and adapting line drawings with specific styles.

**Materials Included**
Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen; Tattoo flash in Celtic, cholo and tribal designs; Stencil supplies including ball point pens and transfer paper

**Educational Objectives**
Students will be able to:
• Identify different tattoo styles
• Understand how tattoo flash and stencils are created and used
• Create line drawings and tattoo stencils using specific tattoo styles

**TAT 126 - Using Photoshop**
This class will teach students to use Photoshop software to create and/or alter images for tattoo designs; printing artwork; working with lawyers; adjusting sizes and editing tools.

**Materials Included**
Master Tattoo Institute Tattoo Workbook; Selection of tattoo designs in all major styles on computer 2 jars or other containers holding slips of paper: one with a short phrase or word on each slip; one with the name of body parts commonly tattooed on each slip; Computer hooked up to television screen; Stencil supplies including ball point pens and transfer paper

**Educational Objective**
Students will be able to:
• Use Photoshop to modify images for specific tattoo designs

**TAT 127 - Using Photoshop for Lettering**
This class will instruct students in the use of various lettering styles using Photoshop software, including techniques for printing artwork and working with different lettering styles.

**Materials Included**
Master Tattoo Institute Tattoo Workbook; Selection of tattoo designs in all major styles on computer 2 jars or other containers holding slips of paper: one with a short phrase or word on each slip; one with the name of body parts commonly tattooed on each slip; Computer hooked up to television screen; Stencil supplies including ball point pens and transfer paper

**Educational Objective**
Students will be able to:
• Use Photoshop to create lettering for specific tattoo designs

**TAT 129 - Tattoo Station Supplies**
This class will instruct students in the proper setup of a tattoo station and in the use of standard tattoo station supplies.

**Materials Included**
Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen

**Educational Objectives**
Students will be able to:
• Identify and understand the uses of standard tattoo station supplies
• Set up a tattoo station safely and properly
Class Descriptions

Fundamental Tattoo Classes, continued

TAT 130 - Client Appreciation
This class will instruct students in client appreciation techniques and the significance of good client relationships.

Materials Included
Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen; Copies of Client Release Forms from Salvation Tattoo Lounge; 3 jars or other containers holding slips of paper: one with the name of each tattoo style on each slip; one with the name of body parts commonly tattooed on each slip; one with medical conditions or the word NONE on each slip

Educational Objectives
Students will be able to:
• Understand the importance of client appreciation
• Effectively interact with clients before beginning the tattoo process
• Demonstrate safe set-up and break-down of a tattoo station

TAT 131 - Tattoo Ethics and Applying Stencils
This class will introduce students to the ethical issues in the tattoo profession, including tattoo placement and styles.

Materials Included
Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen; 2 jars or other containers holding slips of paper: one with the name of each tattoo style on each slip; one with the name of body parts commonly tattooed on each slip; Stencil supplies including ball point pens and transfer paper; Cups, distilled water, gauze pads, green soap, disposable razors and Dettol antiseptic

Educational Objectives
Students will be able to:
• Appreciate the importance of ethical behavior for tattoo artists
• Understand the importance of proper stencil placement
• Properly apply a tattoo stencil

TAT 132 - Client Care and Dealing with Difficult Clients
This class will instruct students in proper client care and management; rubric for difficult client relations; and tips for interactions with difficult clients.

Materials Included
Master Tattoo Institute Tattoo Workbook; Computer hooked up to television screen; Copies of Client Aftercare Forms from Salvation Tattoo Lounge; Jar or other container holding slips of paper with an issue from the Tattoo Ethics and Dealing with Difficult Clients worksheets on each slip

Educational Objectives
Students will be able to:
• Understand the importance of proper client care and management
• Properly handle interactions with difficult clients
• Demonstrate proper skin preparation and application of a tattoo stencil
Fundamental Body Piercing Classes
BPI 101 - BPI 121 (80 Hour Program)

**BPI 101 - Introduction to Body Piercing**
This class will introduce students to the art and practice of body piercing, layout and function of professional tattoo shop areas, legal issues, and requisite safety standards. The class reviews the fundamental concepts and techniques of body piercing.

**Materials Included**
Pre-Assessments; *Master Tattoo Institute Body Piercing Workbook*; Computer hooked up to television screen

**Educational Objectives**
Students will be able to:
• Assess their prior knowledge about body piercing
• Become familiar with the workbooks and the course content
• Understand the importance of safety in the body piercing profession
• Develop a general understanding of Florida State and local laws that apply to body piercing
• Become familiar with the shop layout and functions of separate areas

**BPI 102 - Piercing Tools**
This class familiarizes students with the tools of the body piercing trade, including straight and curved piercing needles, an assortment of forceps and a range of insertion tapers.

**Materials Included**
*Master Tattoo Institute Body Piercing Workbook*; Computer hooked up to television screen; Piercing needles (straight and curved and at least two gauges for each); Needle receiving tubes (both flared and angled of different materials, if applicable); Forceps (a variety of shapes and sizes); Insertion tapers (a variety of tapers)

**Educational Objectives**
Students will be able to:
• Identify the tools used for body piercing
• Know the purpose and use of each type of tool

**Prerequisite: BPI 101**

**BPI 103 - Body Piercing Process**
This class instructs students in the process of body piercing and provides practice in the methods and techniques of body piercing.

**Materials Included**
*Master Tattoo Institute Body Piercing Workbook*; Computer hooked up to television screen; Lamps for illumination; Body part ear molds for introductory practice; Sterile piercing needles, forceps, needle receiving tubes and insertion tapers; Permanent markers, cotton swabs and antibacterial gel; Jewelry for practice

**Educational Objectives**
Students will be able to:
• Understand the process of body piercing
• Practice basic piercing technique on practice skins and body part molds

**Prerequisite: BPI 102**

**BPI 104 - Sterilization, Aseptic Technique, Microorganisms and Infectious Disease**
This class will inform students about sterilization and aseptic techniques, the role of microorganisms, and the spread of infectious and bloodborne diseases.

**Materials Included**
Body Piercing Tools and Procedures Test; *Master Tattoo Institute Body Piercing Workbook*; Computer hooked up to television screen

**Educational Objectives**
Students will be able to:
• Demonstrate mastery understanding of body piercing tools and the basic piercing process
• Understand the history of sterilization and aseptic technique
• Define important terms and identify important people related to sterilization and aseptic technique
• Become familiar with microorganisms and how infectious and bloodborne diseases are spread
• Identify important terms related to infectious and bloodborne disease

**Prerequisite: BPI 103**
Class Descriptions

Fundamental Body Piercing Classes, continued

**BPI 105 - Bloodborne Pathogens and Body Piercing Safety Practices**
This class will teach students about industry standard safety practices with regard to infectious agents, including how to prevent the spread of bloodborne pathogens and infectious diseases.

*Materials Included*
*Master Tattoo Institute Body Piercing Workbook; Computer hooked up to television screen*

*Educational Objectives*
Students will be able to:
- Learn the infectious agent, mode of transmission, incubation period and period of communicability for infectious, bloodborne and communicable diseases
- Understand how these diseases impact the art of body piercing
- Learn how to prevent the spread of bloodborne pathogens and infectious diseases by using basic safety precautions

*Prerequisite: BPI 104*

**BPI 106 - Communicable Diseases and Body Piercing**
This class will inform students about communicable diseases and how these relate to the art of body piercing, including how to prevent the spread of bloodborne pathogens and infectious diseases.

*Materials Included*
*Master Tattoo Institute Body Piercing Workbook; Computer hooked up to television screen; Protective barriers including disposable gloves, aprons, sleeves, masks and protective eyewear*

*Educational Objectives*
Students will be able to:
- Identify communicable diseases and how they impact the art of body piercing
- Understand the infectious agent, mode of transmission, incubation period and period of communicability for communicable diseases

**BPI 107 - Shop Safety Practices and Procedures**
This class will familiarize students with safety practices in the body piercing shop, including general shop safety procedures.

*Materials Included*
*Master Tattoo Institute Body Piercing Workbook; Computer hooked up to television screen*

*Educational Objectives:*
Students will be able to:
- Understand the importance of safety practices and procedures in a body piercing shop
- Know how to use Material Safety Data Sheets
- Become familiar with general shop safety practices and procedures
- Prevent the transmission of bloodborne pathogens and communicable diseases in the body piercing shop

*Prerequisite: BPI 106*

**BPI 108 - Equipment Cleaning and Sterilization**
This class will instruct students with regard to proper sterile practices for body piercing, including the appropriate uses of the autoclave and ultrasonic cleaners.

*Materials Included*
*Master Tattoo Institute Body Piercing Workbook; Computer hooked up to television screen*

*Educational Objectives*
Students will be able to:
- Understand the importance of sterile practices and procedures in a body piercing shop
- Properly clean contaminated body piercing tools and equipment
- Use an ultrasonic cleaner and autoclave safely and properly
- Prevent the transmission of bloodborne pathogens and communicable diseases in the body piercing shop

*Prerequisite: BPI 107*
Class Descriptions

Fundamental Body Piercing Classes, continued

**BPI 109 - Preventing Transmission of BBP and Communicable Diseases**
This class will instruct students as to correctly clean/disinfect any unclean body piercing gear and provide an opportunity for practice and the demonstration of their newly acquired skills.

**Materials Included**
- Master Tattoo Institute Body Piercing Workbook
- Computer hooked up to television screen

**Educational Objectives**
- Students will be able to:
  - Demonstrate how to properly clean contaminated body piercing tools and equipment
  - Demonstrate how to use an ultrasonic cleaner and autoclave safely and properly
  - Prevent the transmission of bloodborne pathogens and communicable diseases in the body piercing shop

*Prerequisite: BPI 108*

**BPI 110 - Body Piercing Safety Test**

**BPI 111 - History of Body Piercing**
This class surveys the history of body piercing, including prehistoric, Sumerian, Greek, Egyptian, Indian, Roman, Mayan, Aztec, Native American, African, among others.

**Materials Included**
- Master Tattoo Institute Body Piercing Workbook
- Computer hooked up to television screen

**Educational Objectives**
- Students will be able to:
  - Identify historic origins and evidence of body piercing throughout world cultures
  - Identify the most common historic types of body piercing

*Prerequisite: BPI 109*

**BPI 112 - History of Modern Body Piercing**
This class will survey the history of modern body piercing, from the 1300’s until today, focusing on the different forms of body piercing and the different types of people involved in body piercing.

**Materials Included**
- Master Tattoo Institute Body Piercing Workbook
- Computer hooked up to television screen

**Educational Objectives**
- Students will be able to:
  - Understand the history of body piercing in western culture
  - Identify how purposes, styles and who is pierced has changed throughout modern history

*Prerequisite: BPI 111*

**BPI 113 - Ear Piercing**
This class will review the anatomy of the human ear to understand the ear piercing process, including how to execute the different kinds of ear piercings and how to diagnose possible complications with ear piercings.

**Materials Included**
- Master Tattoo Institute Body Piercing Workbook
- Computer hooked up to television screen
- History of Body Piercing Test
- Copies of a diagram of the anatomy of the ear
- Body part ear molds for introductory practice
- Sterile piercing needles, forceps, needle receiving tubes and insertion tapers
- Permanent markers, cotton swabs and antibacterial gel
- Jewelry for practice

**Educational Objectives**
- Students will be able to:
  - Demonstrate mastery understanding of the history of body piercing
  - Understand the anatomy of the ear as it relates to piercings
  - Identify and know how to perform the different types of ear piercings
  - Recognize potential problems with ear piercings

*Prerequisite: BPI 112*
Class Descriptions

Fundamental Body Piercing Classes, continued

**BPI 114 - Nose and Face Piercing**
This class will review the anatomy of the human nose and face to understand the body piercing process, including how to execute the different kinds of nose and face piercings and how to diagnose possible complications with such piercings.

*Materials Included*
- Master Tattoo Institute Body Piercing Workbook;
- Computer hooked up to television screen;
- Copies of a diagram of the anatomy of the face/nose;
- Face/nose molds for introductory practice;
- Body part ear molds for shop assessment;
- Sterile piercing needles, forceps, needle receiving tubes and insertion tapers;
- Permanent markers, cotton swabs and antibacterial gel;
- Jewelry for practice

*Educational Objectives*
- Students will be able to:
  - Demonstrate mastery understanding of ear piercings
  - Understand the anatomy of the nose and face as they relate to piercings
  - Identify and know how to perform the different types of nose/face piercings
  - Recognize potential problems with nose and face piercings

*Prerequisite: BPI113*

**BPI 115 - Oral Piercing**
This class will review the anatomy of the human mouth and tongue to understand the body piercing process, including how to execute the different kinds of mouth and tongue piercings and how to diagnose possible complications with such piercings.

*Materials Included*
- Master Tattoo Institute Body Piercing Workbook;
- Computer hooked up to television screen;
- Copies of a diagram of the anatomy of the mouth and tongue;
- Mouth/tongue molds for introductory practice;
- Face/nose molds for shop assessment;
- Sterile piercing needles, forceps, insertion tapers, gentian violet, sterile toothpicks and needle receiving tubes;
- Permanent markers, cotton swabs and antibacterial gel;
- Jewelry for practice

*Educational Objectives*
- Students will be able to:
  - Demonstrate mastery understanding of nose and face piercings
  - Understand the anatomy of the mouth and tongue as they relate to piercing
  - Identify and know how to perform the different types of mouth and tongue piercings
  - Recognize potential problems with mouth and tongue piercings

*Prerequisite: BPI114*
Class Descriptions

Fundamental Body Piercing Classes, continued

BPI 116 - Torso Piercing
This class will review the anatomy of the human navel and nipples to understand the body piercing process, including how to execute the different kinds of navel and nipples piercings and how to diagnose possible complications with such piercings.

Materials Included
Master Tattoo Institute Body Piercing Workbook; Computer hooked up to television screen; Copies of a diagram of the anatomy of the nipple and navel; Navel/nipple molds for introductory practice; Mouth/tongue molds for shop assessment; Sterile piercing needles, forceps, needle receiving tubes and insertion tapers; Permanent markers, cotton swabs and antibacterial gel; Jewelry for practice.

Educational Objectives
Students will be able to:
• Demonstrate mastery understanding of oral piercings
• Understand the anatomy of the navel and nipples as they relate to piercings
• Identify and know how to perform the different types of torso piercings
• Recognize potential problems with torso piercings

Prerequisite: BPI 115

BPI 117 - Body Piercing Jewelry
This class will introduce students to the different types of body piercing jewelry as well as provide an opportunity for students to show their skill and understanding of all types of body piercings.

Materials Included
Master Tattoo Institute Body Piercing Workbook; Computer hooked up to television screen; Copies of the Types of Body Piercing Test; Examples of all types of body jewelry; Navel/nipple molds for shop assessment; All types of body molds for student jewelry insertion practice; Sterile piercing needles, forceps, needle receiving tubes and insertion tapers; Permanent markers, cotton swabs and antibacterial gel; Jewelry for practice.

Educational Objectives
Students will be able to:
• Demonstrate mastery understanding of torso piercings
• Demonstrate mastery understanding of all types of body piercings
• Understand and identify the different types of body piercing jewelry
• Understand and identify the different materials used for body piercing jewelry

Prerequisite: BPI 116

BPI 118 - Body Piercing Station Set-Up and Supplies
This class will instruct students in the industry standards with regard to proper use of body piercing supplies.

Materials Included
Master Tattoo Institute Body Piercing Workbook; Computer hooked up to television screen; Body piercing station supplies for each student

Educational Objective
Students will be able to:
• Identify and understand the uses of standard body piercing station supplies
• Know how to set up a body piercing station safely and properly

Prerequisite: BPI 117
Class Descriptions

Fundamental Body Piercing Classes, continued

BPI 119 - Client Appreciation and Aftercare
This class will instruct students in client appreciation techniques and the significance of good client relationships.

Materials Included
* Master Tattoo Institute Body Piercing Workbook;
* Computer hooked up to television screen;
* Copies of Client Release Forms for body piercing from Salvation Tattoo Lounge;
* Copies of Piercing Aftercare Instructions for body piercing from Salvation Tattoo Lounge;
* 2 jars or other containers holding slips of paper: one with the name of each body piercing type/location on each slip and one with medical conditions or the word NONE on each slip.

Educational Objectives
Students will be able to:
* Understand the importance of client appreciation
* Effectively interact with clients before beginning the body piercing process
* Demonstrate safe set-up and break-down of a body piercing station

Prerequisite: BPI 118

BPI 120 - Body Piercing Ethics and Stretching Piercings
This class will introduce students to the ethical issues in the body piercing profession.

Materials Included
* Master Tattoo Institute Body Piercing Workbook;
* Computer hooked up to television screen;
* Jar or other container holding slips of paper with an issue from the Body Piercing Ethics worksheet on each slip;
* Body part ear molds for practice;
* Sterile insertion tapers;
* Cotton swabs, gauze pads and antibacterial gel;
* Jewelry in two different gauges with only one size difference for practice.

Educational Objectives
Students will be able to:
* Appreciate the importance of ethical behavior for body piercing artists
* Understand how to properly stretch piercings

Prerequisite: BPI 119

BPI 121 - Client Care and Dealing with Difficult Clients
This class will instruct students in proper client care and management; rubric for difficult client relations; and tips for interactions with difficult clients.

Materials Included
* Master Tattoo Institute Body Piercing Workbook;
* Computer hooked up to television screen;
* Copies of Client Aftercare Forms from Salvation Body Piercing Lounge;
* Jar or other container holding slips of paper with an issue from the Dealing with Difficult Clients worksheet on each slip;
* Body part ear molds for practice;
* Sterile insertion tapers;
* Cotton swabs, gauze pads and antibacterial gel;
* Jewelry in two different gauges with only one size difference for practice.

Educational Objectives
Students will be able to:
* Understand the importance of proper client care and management
* Properly handle interactions with difficult clients
* Demonstrate how to properly stretch piercings...
**Class Descriptions**

**Advanced Art Classes**

**ART 101 - ART 121 (60 Hour Program)**

**ART 101 - Introduction to Advanced Art**

This course is intended to expand your skills, overcome technical obstacles to teach you everything you need to know about the *realism* style, how to use your materials, and methods of each specific medium. It provides step-by-step projects demonstrating the basics of composition, contour drawing, and rendering anatomy, as well as a variety of techniques such as blending, shading, and using light and shadow to bring the form to life. From choosing the right value, to understanding form and features, including the different parts of the face and body, facial expressions, helpful tips, and plenty of encouragement. It's a great course for any professional artist who specializes in realism.

**Materials Included**

Pre-Assessments; Master Tattoo Institute Advanced Art Workbook; Computer hooked up to television screen, pencils, paper, blending tools, erasers, sharpeners, drawing board.

**Educational Objectives**

Students will be able to:

- Assess their prior knowledge about advanced art
- Become familiar with the workbooks and the course content
- Understand the importance of advanced art in tattooing

**ART 102 – Figure Drawing**

This course is intended to expand your skills in figure drawing. Figure Drawing is a drawing of the human form in any of its various shapes and postures using any of the drawing media. The term can also refer to the act of producing such a drawing. The degree of representation may range from highly detailed, anatomically correct renderings to loose and expressive sketches.

**Materials Included**

Pre-Assessments; Master Tattoo Institute Advanced Art Workbook; Computer hooked up to television screen, pencils, paper, blending tools, erasers, sharpeners, drawing board.

**Educational Objectives**

Students will be able to:

- Understand all the concepts for figure drawing

**ART 103 – Value**

This course is intended to expand your skills in understanding how to capture the right value of an object, the shades of light and dark that exist within a composition.

**Materials Included**

Pre-Assessments; Master Tattoo Institute Advanced Art Workbook; Computer hooked up to television screen, pencils, paper, blending tools, erasers, sharpeners, drawing board.

**Educational Objectives**

Students will be able to:

- Understand how to capture the right value of an object, the shades of light and dark that exist within a composition. For this lesson, we use a selection of pencils with different values, and help them choose the right pencil and pressure to match the drawing to a reference photo.
Class Descriptions

Advanced Art Classes, continued

ART 104 – Shading
This course is intended to expand your skills in to identify the elements of shading visible to our eye.

Materials Included
Pre-Assessments; Master Tattoo Institute Advanced Art Workbook; Computer hooked up to television screen, pencils, paper, blending tools, erasers, sharpeners, drawing board

Educational Objectives
Students will be able to:
• Understand how to identify the elements of shading visible to our eye. These elements range from full light, which is the brightest area, to the cast shadow, which is often the darkest. Once they blend these values together, the subject becomes smooth and realistic.

ART 105 – Basic Shapes & Lighting the Form
In this lesson the students learn how to breakdown and block the subject matter using simple shapes, and use them as guidelines to capture the general composition, and proportions of any complex shape. Also, how the light hits the object adding volume to it.

Materials Included
Pre-Assessments; Master Tattoo Institute Advanced Art Workbook; Computer hooked up to television screen, pencils, paper, blending tools, erasers, sharpeners, drawing board

Educational Objectives
Students will be able to:
• Understand subject matter, composition and proportions of complex shapes and lighting as it relates to volume to objects.

ART 106 – The Proportion of the Head
In this lesson, students will learn the basic proportions of the head, from different angles, using lines and shapes, to use it as a guideline to capture the likeness and face expression of a portrait.

Materials Included
Pre-Assessments; Master Tattoo Institute Advanced Art Workbook; Computer hooked up to television screen, pencils, paper, blending tools, erasers, sharpeners, drawing board

Educational Objectives
Students will be able to:
• Understand proportions of the head, from different angles, and understanding different facial expressions.

ART 107 – Anatomy of the Different Parts of the Face
In this lesson the students will learn how to draw each part of the face individually, such as the eyes, nose, mouth, and ear. They learn the anatomy, proportion guideline, and shading, that will make their pieces look realistic.

Materials Included
Pre-Assessments; Master Tattoo Institute Advanced Art Workbook; Computer hooked up to television screen, pencils, paper, blending tools, erasers, sharpeners, drawing board

Educational Objectives
Students will be able to:
• Understand how to draw all the different parts of the face, understanding the anatomy, proportions, and shading.

ART 108 – Anatomy of the Body
In this lesson the students will learn the correct proportions of the human body. A basic artistic anatomy will provide them with guidelines as to the general proportions that apply to human figures.
Class Descriptions

Advanced Art Classes, continued

Art 108 - Anatomy of the Body

Materials Included
Pre-Assessments: Master Tattoo Institute Advanced Art Workbook; Computer hooked up to television screen, pencils, paper, blending tools, erasers, sharpeners, drawing board

Educational Objectives
Students will be able to:
• Understand the correct proportions of the human body and the basic artistic anatomy as it applies to the human figure.

ART 109 – Chiaroscuro Techniques
In this lesson the students will learn how to apply shading using the right value for each part of the object, capturing the lights, halftones and shadows. Also, where to add texture and where to use a smooth shading.

Materials Included
Pre-Assessments: Master Tattoo Institute Advanced Art Workbook; Computer hooked up to television screen, pencils, paper, blending tools, erasers, sharpeners, drawing board

Educational Objectives
Students will be able to:
• Understand how to apply shading using the right value for each object and where to add texture.

ART 110 – Pencil Portrait
In this lesson the students will draw a pencil portrait applying everything they learned about values, shading, anatomy, and proportions, guided by the teacher.

Materials Included
Pre-Assessments: Master Tattoo Institute Advanced Art Workbook; Computer hooked up to television screen, pencils, paper, blending tools, erasers, sharpeners, drawing board

Educational Objectives
Students will be able to:
• Understand how to draw a pencil portrait applying everything that was previously learned.

ART 201 – Watercolor
In this lesson the students will work on some watercolor portraits using the black watercolor paint as if it was black tattoo ink. How to match the exact values of the reference image, adding more paint or water creating accurate gray shades. How to capture the volume of the subject and a step by step method to apply halftones and shadows.

Materials Included
Pre-Assessments: Master Tattoo Institute Advanced Art Workbook; Computer hooked up to television screen, watercolor paint (black color), watercolor paper, a round watercolor brush, masking tape, drawing board.

Educational Objectives
Students will be able to:
• Understand how to use watercolor for portraits using gray shades, volume of the subject, halftones and shadows.

ART 301 – Tattoo Portraits
In this lesson students will apply everything studied in the previous pencil and watercolor classes, and will learn a step-by-step method to create realistic portraits. That includes stencil application, proportions, shading, texture, and likeness. Different ways to shade the figure and background using the right needle for each area of the tattoo.

Materials Included
Pre-Assessments: Master Tattoo Institute Advanced Art Workbook; Computer hooked up to television screen, tattoo machines (liner and shader), black ink, practice skins.

Educational Objectives
Students will be able to:
• Understand tattooing as it relates to realism, using all of what was learned in the drawing and watercolor class.
Class Descriptions

Eliminink Tattoo Removal Program
TRI 101 - TRI 106 (8 Hour Program)

TRI 101 – General Principles
The Eliminink Tattoo Removal Course is designed to teach you how to safely and efficiently remove tattoos and permeant make-up.

Materials Included
Eliminink workbook, Eliminink, DermRenu, and MicroNum; Computer hooked up to television screen

Educational Objectives
Students will be able to:
• Assess their prior knowledge about Tattoo Removal
• Become familiar with the workbooks and the course content
• Understand the importance Tattoo removal

TRI 102 – The Products
During This course, you will learn how to use the products Eliminink, DermRenu, and MicroNum.

Materials Included
Eliminink workbook, Eliminink, DermRenu, and MicroNum; Computer hooked up to television screen

Educational Objectives
Students will be able to:
• Understand how to use all the products that go in to removing a tattoo

TRI 103 – Sterile/Sanitary Treatment
During this course, you will learn how to perform a tattoo removal using sterile/sanitary practices.

Materials Included
Pre-Assessments; Master Tattoo Institute
Eliminink workbook, Eliminink, DermRenu, and MicroNum; Computer hooked up to television screen, sterile gloves, needles, practice skin

Educational Objectives
Students will be able to:
• Understanding sterile practices while also being efficient

TRI 104 – Specific Removal of tattoos and permanent make-up
You will learn step by step the process that goes into the removal of tattoos and permanent make-up

Materials Included
Eliminink workbook, Eliminink, DermRenu, and MicroNum; Computer hooked up to television screen, sterile gloves, needles, practice skin

Educational Objectives
Students will be able to:
• Remove tattoos and permeant make-up with the use of Eliminink
• Teach students how to explain aftercare to clients
TRI 105 – Aftercare
Students will learn the proper use of aftercare. And how to explain to the client the importance of using aftercare properly.

Materials Included
Eliminink workbook, Eliminink, DermRenu, and MicroNum; Computer hooked up to television screen, aftercare products

Educational Objectives
Students will:
• Learn the importance of aftercare
• Learn how to explain how to use aftercare to clients
Admissions
The Office of Admissions provides prospective students with information and assistance in applying to The Master Tattoo Institute. In addition, the Office of Admissions counsels students in the process of goal evaluations, requirements for programs of interest, career options, and industry opportunities.

Location:
Office of Admissions
1112 Normandy Drive
Miami Beach, FL 33141

For application assistance or campus/classroom tours, please contact Ian Marioles in the admissions department at: 786.220.8238 or admissions@MasterTattooInstitute.com. Online enrollment forms are available at: http://www.MasterTattooInstitute.com/enroll.php

Application Fee/Cancellation Policy
Upon completion of the application process, a $500 non-refundable enrollment fee is due. Applicants may cancel their enrollment without penalty 30 days prior to term start date. Once the classes begin, the tuition refund policy takes effect (see page 33-34).

Communication Competency
All applicants must demonstrate quantitative and verbal skill proficiency. No specific preparatory coursework is required for admission, however applicants should note that all instruction and services are provided in English.

Applicants whose native language is not English must demonstrate English-language proficiency by providing evidence of one of the following:
- Submission of a high school diploma, or post-secondary degree or higher, earned at an institution at which the language of instruction was English.
- Submission of results from a TOEFL® PBT test (Test of English as a Foreign Language.) The TOEFL® exam tests reading, listening, and writing skills in English. It is offered on paper or over the Internet. For admissions into The Master Tattoo Institute, a TOEFL score of 600 is required for the paper-based exam, and a score of 90 is required for the Internet based exam. Please note: The Master Tattoo Institute has no affiliation with TOEFL®.

Overturning Admission Acceptance
Applicants who submit documents that are forged, fraudulent, altered, obtained inappropriately, incomplete or otherwise deceptive may be denied admission or have their admission overturned.

For students already enrolled when a fraudulent document is discovered, the misconduct may result in an overturn of admission; cancellation of financial assistance award; and/or permanent denial from future admission to The Master Tattoo Institute.

Students whose admission is overturned remain responsible for fulfilling any financial obligations to The Master Tattoo Institute.
ADMISSION & ACADEMIC INFORMATION

Academic Policies
The Master Tattoo Institute does not have a residency requirement. Students are awarded their certifications at the end of the term in which they satisfactorily met all graduation requirements.

Terms
The Master Tattoo Institute’s annual academic calendar is divided into six terms. Each term offers a 160 hour and/or 240 hour tattoo program, and an 80 hour and/or 120 hour body piercing program.

If a student is registered for, and academically satisfies, the 160 hour tattoo program and decides to convert to the 240 hour tattoo program, an 80 hour externship will be granted. Financial aid considerations will be discussed with the student upon execution of the externship agreement.

If a student is registered for, and academically satisfies the 80 hour body piercing program and decides to convert to the 120 hour body piercing program, a 40 hour externship will be granted. Financial aid considerations will be discussed with the student upon execution of the externship agreement.

Course Cancellation
Every effort is made to deliver all courses included on the published academic calendar. However, occasionally a course is cancelled because of insufficient enrollment or other unforeseen circumstances.

Attendance
Class interaction is an integral part of The Master Tattoo Institute programs. The Master Tattoo Institute student attendance policy consists of tracking attendance during courses. Students who never participate are dropped for non-participation.

Instructors may choose to incorporate a participation element when calculating student grades. Grading criteria include requirements for class participation in academic events and the extent to which work missed due to non-participation can be made up.

During the program, students may withdraw by requesting a program withdrawal form from the instructor or the admissions office verbally, by email, or by telephone. Students who inquire about withdrawal will be contacted to confirm their request. If the student cannot be reached, or does not respond, he/she will be withdrawn from their program.

Students who do not formally withdraw from their program receive a grade of F because of lack of participation. Simply ceasing to participate in classes does not constitute a valid withdrawal request.

Withdrawal Procedure
A student choosing to withdraw from The Master Tattoo Institute after the commencement of classes is required to provide a written notice to the Director of Admissions. The notice must include the expected last date of attendance and be signed and dated by the student.

If special circumstances arise, a student may request, in writing, a leave of absence, which should include the date the student anticipates the leave beginning and ending. However, should the student fail to return from leave on the scheduled date, the student may be determined withdrawn. A student will be determined to be withdrawn from the program if the student misses seven consecutive instructional days and all of the days are unexcused.
ADMISSION & ACADEMIC INFORMATION

All refund requests must be submitted within 30 days of the determination of the withdrawal date. Tuition refunds will be determined as outlined in the tuition section.

Credit for Previous College Coursework, Transfers to Other Institutions, Course Waivers, and Course Exemptions
Master Tattoo Institute does not accept in, or offer out, credits for transfer.

Grades, Progress and Registration, Grading Philosophy
The Master Tattoo Institute is committed to high academic standards that reflect real-world demands for excellence. Academic performance is evaluated using the full range of grades A through F. Grade distributions are not based on a predetermined curve.

Students receive the grades they earn without regard to tuition reimbursement or other grade point average requirements. Students' work is evaluated against a standard of performance required of successful professionals. The Master Tattoo Institute evaluates students utilizing the following:
• Weekly Student Evaluation Form
• Tattoo Progress Evaluation Form
• Student Hour/Attendance Tracking Form
• Testing
ADMISSION & ACADEMIC INFORMATION

Grades and Designations
The Master Tattoo Institute uses the grading system outlined below. Each program takes place during the term. Within the term are classes specific to the program. Grades are available at the end of each class. Cumulative grade point averages (GPAs) are calculated at the end of the term. Academic progress evaluations are calculated throughout the term.

BBP Certification
Blood Borne Pathogens Certification is issued to students after passing the Safety Test and whom have a clear understanding of the prevention of communicable diseases.
Satisfactory Requirements:
*Minimum 16 Hours
*Passing Grade of 70% or Higher

Grades are assigned as follows:

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>GPA Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>3.70 - 4.00</td>
</tr>
<tr>
<td>B</td>
<td>2.70 - 3.69</td>
</tr>
<tr>
<td>C</td>
<td>1.70 - 2.69</td>
</tr>
<tr>
<td>D</td>
<td>0.70 - 1.69</td>
</tr>
<tr>
<td>F</td>
<td>0.00 - 0.69</td>
</tr>
</tbody>
</table>

Grade Point System and GPAs
For each class, grade points are calculated by the average of student test scores and evaluation scores. GPA is void if attendance requirements are not met per Master Tattoo Institute’s attendance policy.

Grade Appeals
Students who want to appeal their grade from a specific class must discuss the grade with their instructor within the week of class completion. If issues remain unresolved after reviewing the grade with the instructor, students may appeal the grade by submitting a completed Student Grade Appeal form to the admissions office. Grade appeal requests must be made during the same term the class was taken.

Certificate of Completion
A certificate shall be issued to students who have satisfied the minimum requirements of the program. Minimum Requirements:
*2.7 or Higher GPA
*Absences not to exceed 8 hours within the 160-hour program

Failures
A student who receives a C in a required class must repeat and pass the class prior to certification. The failed class is included in grade point averages (GPAs); however, if the student passes the class when it is repeated the cumulative GPA is adjusted accordingly. Because The Master Tattoo Institute terms only offer each class once, the failed class must be repeated during the next term. The student has six months to repeat the class.
**ADMISSION & ACADEMIC INFORMATION**

**Incompletes**

Incompletes are granted in exceptional situations only, such as when illness, death in the family, or work-related travel is documented. Substantial course requirements must have already been completed, determined by The Master Tattoo Institute. Students must secure approval from the professor for an incomplete designation.

Incompletes are counted in attempted hours but are not counted in any GPA computations. If remaining coursework has not been completed by the end of the term, the incomplete designators automatically become grades of F, unless written approval granting an extension has been obtained from the instructor. When the incomplete is converted to a final grade, the GPA will be recalculated.

**Academic and Professional Conduct**

Students have a responsibility to maintain both the academic and professional integrity of The Master Tattoo Institute, and to meet the highest standards of academic and professional conduct. Students are expected to do their own work on exams, class preparation and assignments, and to conduct themselves professionally when interacting with fellow students, faculty, and staff. Students must also make equitable contributions to both the quality and quantity of work performed on group projects.

By choosing to attend The Master Tattoo Institute, students agree to follow the Student Code of Conduct:

- All students will act with integrity, civility, acceptance, and individual accountability at all times.
- All General Policies and Procedures must be followed at all times.
- All staff and students will treat each other with respect at all times.
- No form of bullying, abusive behavior or harassment will be tolerated at any time under any circumstances.

The purpose of the Student Code of Conduct is to provide an educational, respectful and safe environment conducive to academic and personal success for the individual and the greater tattoo and piercing community. All students MUST comply with all The Master Tattoo Institute policies, procedures, and regulations including the Student Code of Conduct at all times during their involvement with The Master Tattoo Institute.

Conduct that is disruptive, lewd, indecent, or infringes upon the rights of others is prohibited. Workbooks and tattoo machines provided are for your use only. They are not to be shared or duplicated at any time. All work must be completed independently. No form of cheating will be tolerated at any time. All students are expected to attend all classes and must pass all tests and assessments in order to receive a Certificate of Completion.

Failure to comply with any of these policies will lead to immediate expulsion from The Master Tattoo Institute program with no refund. Any unpaid balance due through financing will remain regardless of expulsion from the program.

Students must obtain a tattoo license before practicing on humans. Master Tattoo Institute, partners, affiliates or employees shall not be held responsible for any student breach of contract, and student shall assume all liability for their actions.
ADMISSION & ACADEMIC INFORMATION

Standards of Academic Progress
Students must demonstrate satisfactory academic progress toward completing their academic program by meeting The Master Tattoo Institute’s established standards of academic progress in each of three specific measurable areas:

- Grade point averages
- Successful completion of required skills development
- Pace of progress toward graduation, including withdrawal from all courses

The grade point average is used to determine academic standing and are based on all classes the student completes. All areas of academic progress are evaluated at the end of each student’s class and academic standing is assigned according to the evaluation. Students should consult with the admissions office for policy details.

The Master Tattoo Institute instructors utilize a series of standards to measure academic progress and satisfactory performance with students. A Pre-Assessment procedure and form, Weekly Student Evaluation procedure and form, and Student Hour Tracking form are part of those standards, along with input from the classroom experience and observation by instructors.

General Graduation Requirements
To fulfill the graduation requirements for each specific program, all students must:

- Achieve a cumulative grade point average of 2.70 or higher.
- Fulfill all financial obligations.

Graduation is not permitted if students have missing grades or if the best recorded grade for a required course is F. Grade changes are not permitted after the certificate has been awarded.

NOTE: Section 381.00775, Florida Statutes (F.S.), and Chapter 64E-28, Florida Administrative Code (F.A.C.) require persons seeking licensure as a tattoo artist to complete an educational course approved by the department on bloodborne pathogens and communicable diseases and to achieve at least 70% on an examination covering the materials in the course.

Regulatory Policies
Privacy Act
The Master Tattoo Institute complies with the Family Educational Rights and Privacy Act of 1974, as amended. This Act protects the privacy of students’ educational records, establishes students’ rights to inspect and review their academic records, and provides guidelines for correcting inaccurate and misleading data through informal and formal hearings. The Master Tattoo Institute policy on releasing student-related information explains School procedures for complying with the Act’s provisions. Copies of the policy are available at the School.

Nondiscrimination Policy
The Master Tattoo Institute does not discriminate against qualified students with regard to gender, age, race, color national origin, sexual orientation, political affiliation or belief, religion, or disability and affords students all rights, privileges, programs, employment services, and opportunities generally available.
ADMISSION & ACADEMIC INFORMATION

The Master Tattoo Institute complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 and does not discriminate on the basis of disability.

The Office of Admissions – which can be reached by email at admissions@MasterTattooInstitute.com, or by phone at 786.220.8238 – can provide additional information about this policy and assistance with accommodation requests during the admission process or after enrollment.

Drug-Free Schools and Communities Act
The Master Tattoo Institute complies with the Drug-Free Schools and Communities Act and forbids use, possession, distribution or sale of drugs or alcohol by students, faculty or staff anywhere on school property. Anyone in violation of state, federal or local regulations, with respect to illegal drugs or alcohol, may be subject to both criminal prosecution and school disciplinary action.

Intellectual Property Rights
In accordance with the law of copyright, faculty-assigned student writings/artwork, including answer material for tests, projects, research papers, and business plans prepared in connection with any course, are the property of The Master Tattoo Institute and may be used by the school for educational purposes.

Student Conduct
Mature behavior and conduct consistent with the highest professional standards are expected of every student while on school property or engaging in school-related online activities. The Master Tattoo Institute reserves the right to place on probation, or dismiss, students who engage in unsatisfactory conduct such as dishonesty; failure to adhere to rules and regulations, including those stated in the Code of Conduct, and failure to exhibit proper online etiquette; destruction or theft of property; participation in activity that impinges on the rights of others; or possession or consumption of alcoholic beverages or illegal drugs at any time on school premises.

Student Complaint Procedures
All students should first attempt to resolve concerns orally or in writing with the individual(s) most directly connected to their complaints. If that is not appropriate or successful, students should direct their concerns to their instructor. For all students, complaints involving allegations of discrimination or harassment – including sexual misconduct – may be filed with the Office of Admissions. Students will not be subject to adverse action as a result of initiating a complaint. Students not satisfied with the final disposition of the complaint process may contact the state licensing authority, The Master Tattoo Institute executive director, or the state attorney general.

Campus Crime and Security Act
The Master Tattoo Institute complies with the Campus Crime and Security Act of 1990. Should students be witnesses to or victims of a crime, they should immediately report the incident to the local law enforcement agency.

Safety Information
The security of all members of The Master Tattoo Institute community is a priority. The school takes all precautions to ensure the safety of the campus.
ADMISSION & ACADEMIC INFORMATION

Academic Freedom
The Master Tattoo Institute supports development of autonomous thought and respect for others' ideas. As such, members of The Master Tattoo Institute, including students and faculty, should feel free to discuss their questions and express their opinions both publicly and privately within the boundaries of the Code of Conduct and other reasonable behavioral expectations, noting in their expressions or demonstrations that they speak for themselves only.

Student Services

Career Services
Tattoo apprenticeships are available after graduation through our partner, Salvation Tattoo Lounge. Salvation Tattoo Lounge was awarded “Best Tattoo Shop in Miami” for 2011, 2012, and 2013; “Best On The Internet” awarded by Talk of the Town for 2012; “Best Tattoo Shop of Miami” awarded in 2012 by the Miami New Times; and multiple award winning tattoo shop at several tattoo conventions.

Included in The Master Tattoo Institute 160 hour programs, students will become Bloodborne Pathogens Course certified after the first 16 hours; enabling eligibility for a Florida tattoo license.

The Master Tattoo Institute is approved by the Florida Department of Health under section 381.00775 F.S. and Chapter 64E-28.006 F.A.C. Graduates of The Master Tattoo Institute receive BBP Certification and Tattoo Artist License. The Master Tattoo Institute does not in any way or form guarantee an apprenticeship or a career position with any employer.

Student Records
All materials submitted in support of students’ applications, including letters of reference and related documents, become the property of The Master Tattoo Institute. During a student’s enrollment, The Master Tattoo Institute maintains records that include admission and attendance information and other relevant data. Students may review the content of their files by notifying the office of admissions in writing.

Except as required by law, no information regarding attendance, grades or any other aspect of students’ academic standing will be released to any third party without written student consent.

Hours of Operation
In general, administrative office hours at The Master Tattoo Institute are Monday through Friday, 8:00 am to 6:00 pm.
ADMISSION & ACADEMIC INFORMATION

Student Housing
The Master Tattoo Institute is proud to offer housing and travel benefits for students who live 100 miles or more away from Miami, Florida. Housing benefits include dorm style room in a furnished apartment featuring kitchen with cooking utensils and dishes, towels, sheets, pillows. Meals are not included!

Housing options may include walking distances of up to 10 city blocks.

Housing costs per program is as follows: $350 per term

Contact the admissions office at 786.220.8238 or Admissions@MasterTattooInstitute.com for more information.

Student Costs, Payment Options, and Financial Assistance

Tuition
The tuition fee per program is as follows:

- 160 Hour Tattoo Program: $5,900
- 240 Hour Tattoo Program: $7,900
- 80 Hour Body Piercing Program: $1,999
- 120 Hour Body Piercing Program: $2,999
- 60 Hour Advanced Art Program $3,000
- 8 Hour Eliminink Tattoo Removal Program $2000

Tuition fees include all materials and supplies for students.

Enrollment deposit fee per program is as follows:

- Submission of information and assignment of Student I.D. Number: $500

American Express, Discover, MasterCard, and Visa are accepted. Financial assistance through The Master Tattoo Institute is available (see page 34 for financial assistance information).

Most programs require materials, which may include workbooks, machines, and protective equipment. All of those materials are included in the tuition fee. Students are responsible for all tuition, fees, and finance charges.

Returned-Check Fee
Because returned checks create administrative costs, a $15 fee is added to students’ balances for each returned check. Students with three or more such occurrences must pay their tuition with either a money order or a cashier’s check and are not eligible for subsequent tuition deferrals.
Refund Policy

- 100% of the tuition paid minus the enrollment deposit will be refunded if withdrawal of the program is requested in writing within 30 days prior to term start date.
- After the tattoo classes have begun, but before the ending of the fifth day of class, refunds will result in a Pro Rata refund calculation computed by the number of hours completed to the total program hours minus the enrollment deposit and equipment costs.
- After the body piercing classes have begun, but before the ending of the 2nd day of class, refunds will result in a Pro Rata refund calculation computed by the number of hours completed to the total program hours minus the enrollment deposit and equipment costs.
- There are no refunds past the 5th day of class on any tattooing course, and no refunds past the 2nd day of class on any body piercing course.
- All refunds will be made within 30 days of termination of students’ enrollment or receipt of cancellation notice from student.
- At the start of each new tattoo and/or piercing term during orientation, a full set of tattoo/piercing equipment will be distributed to each attending student which carries an additional non-refundable cost of $500.00 if accepted. If a student chooses not to accept the equipment, the equipment must be returned to the admissions office immediately following orientation and kept in its original packaging.

Refund policies do not apply to dormitory fees and enrollment deposits.

The withdrawal date is the date the student begins the official withdrawal process — electronically by either email, or in writing in any legible format. Failure to notify the Office of Admissions of a withdrawal will result in additional tuition liability.

Parking Fee
Free parking is offered behind the building. On street parking is metered, at student’s cost.

Financial Assistance

Applying for Financial Assistance
The Master Tattoo Institute’s financial assistance program is not affiliated with or provided by The Department of Education, Free Application for Federal Student Aid (FAFSA), or any other government aid program. The student financial assistance funds are exclusively provided by The Master Tattoo Institute and/or its sponsoring partner, Salvation Tattoo Lounge. All applicant information collected will be used solely for the purpose of financial assistance and will not be shared, distributed, or sold.

Financial Delinquency
Students are responsible for all tuition, fees, costs of texts and costs associated with collecting on outstanding accounts. Students whose financial accounts are delinquent are not permitted to register for additional programs or to graduate.

Statements of Account
Statements of account are available by submitting a written request to the Office of Admissions. Requests must indicate the term for which the statement is being sought, as well as either a fax number or mailing address to which the statement is to be delivered. Statements are processed within three business days of request. Customized statements of account are not available.

Withdrawals – Financial
Students who withdraw after registering for a term, or who are dismissed for disciplinary or academic conduct reasons, may be entitled to a tuition refund at The Master Tattoo Institute’s discretion.

Final grades of F and designators of I are evaluated at the end of the term for each student. Students who do not formally withdraw from terms subsequently earn a grade of F.

All withdrawal requests must be communicated to an instructor and/or the office of admissions. Simply ceasing to participate in classes does not constitute a valid withdrawal request.
ADMISSION & ACADEMIC INFORMATION

Ground for Termination
A student's enrollment can be terminated at the discretion of the institution for insufficient academic progress, non-payment of academic costs, or failure to comply with rules and policies established by the institution as outlined in the catalog and this agreement.

Employment Assistance
Although placement assistance may be offered, the institution does not guaranteed employment.
Academic Calendar

The Master Tattoo Institute delivers programs in a term format for Tattooing, Body Piercing, Advanced Art, and Tattoo Removal. A term is defined as 240 Hours. Each term offers one 160-hour tattoo program, one 240-hour tattoo program, one 80-hour body piercing program, one 120-hour body piercing program, one 60 hour advanced art program, and one 8 hour tattoo removal program. Deadline to register for each term is three days prior to indicated program start date. No late registrations will be accepted.

TATTOO PROGRAMS

**JANUARY TERM**

January 23, 2017 | Registration deadline: January 18, 2017

160 HOUR TATTOO PROGRAM 1/23/17 - 2/17/17
Withdrawal Date: January 28, 2017

240 HOUR TATTOO PROGRAM 2/20/17 - 3/03/17
Withdrawal Date: February 25, 2017

**MARCH TERM**

March 6, 2017 | Registration deadline: March 1, 2017

160 HOUR TATTOO PROGRAM 3/06/17 - 3/31/17
Withdrawal Date: March 11, 2017

240 HOUR TATTOO PROGRAM 4/03/17 - 4/14/17
Withdrawal Date: April 08, 2017

**APRIL TERM**

April 17, 2017 | Registration deadline: April 12, 2017

160 HOUR TATTOO PROGRAM 4/17/17 - 5/12/17
Withdrawal Date: April 22, 2017

240 HOUR TATTOO PROGRAM 5/15/17 - 5/26/17
Withdrawal Date: May 20, 2017

**MAY TERM**

May 29, 2017 | Registration deadline: May 24, 2017

160 HOUR TATTOO PROGRAM 5/29/17 - 6/23/17
Withdrawal Date: June 03, 2017

240 HOUR TATTOO PROGRAM 6/26/17 - 7/07/17
Withdrawal Date: July 01, 2017
Academic Calendar

**JULY TERM**
July 10, 2017 | Registration deadline: July 5, 2017
160 HOUR TATTOO PROGRAM 7/10/17 - 8/04/17
Withdrawal Date: July 15, 2017
240 HOUR TATTOO PROGRAM 8/07/17 - 8/18/17
Withdrawal Date: August 13, 2017

**AUGUST TERM**
August 21, 2017 | Registration deadline: August 16, 2017
160 HOUR TATTOO PROGRAM 8/21/17 - 9/15/17
Withdrawal Date: August 26, 2017
240 HOUR TATTOO PROGRAM 9/18/17 - 9/29/17
Withdrawal Date: September 23, 2017

**OCTOBER TERM**
October 2, 2017 | Registration deadline: September 27, 2017
160 HOUR TATTOO PROGRAM 10/02/17 - 10/27/17
Withdrawal Date: October 7, 2017
240 HOUR TATTOO PROGRAM 10/30/17 - 11/10/17
Withdrawal Date: November 04, 2017

**NOVEMBER TERM**
November 13, 2017 | Registration deadline: November 8, 2017
160 HOUR TATTOO PROGRAM 11/13/17 - 12/08/17
Withdrawal Date: November 18, 2017
240 HOUR TATTOO PROGRAM 12/11/17 - 12/22/17
Withdrawal Date: December 16, 2017

**DECEMBER TERM**
December 27, 2017 | Registration deadline: December 20, 2017
160 HOUR TATTOO PROGRAM 12/27/17 - 1/19/18
Withdrawal Date: December 30, 2017
240 HOUR TATTOO PROGRAM 1/22/18 - 2/02/18
Withdrawal Date: January 27, 2018
Academic Calendar
Piercing Programs

FEBRUARY TERM
February 13, 2017 | Registration deadline: February 8, 2017
80 HOUR BODY PIERCING PROGRAM 2/13/17 - 2/24/17
Withdrawal Date: February 18, 2017
120 HOUR BODY PIERCING PROGRAM 2/27/17 - 3/3/17
Withdrawal Date: March 2, 2017

MARCH TERM
March 27, 2017 | Registration deadline: March 22, 2017
80 HOUR BODY PIERCING PROGRAM 3/27/17 - 4/7/17
Withdrawal Date: March 31, 2017
120 HOUR BODY PIERCING PROGRAM 4/10/17 - 4/14/17
Withdrawal Date: April 13, 2017

MAY TERM
May 8, 2017 | Registration deadline: May 3, 2017
80 HOUR BODY PIERCING PROGRAM 5/8/17 - 5/19/17
Withdrawal Date: May 12, 2017
120 HOUR BODY PIERCING PROGRAM 5/22/17 - 5/29/17
Withdrawal Date: May 28, 2017

JUNE TERM
June 19, 2017 | Registration deadline: June 14, 2017
80 HOUR BODY PIERCING PROGRAM 6/19/17 - 8/30/17
Withdrawal Date: June 23, 2017
120 HOUR BODY PIERCING PROGRAM 7/3/17 - 7/7/17
Withdrawal Date: July 6, 2017

JULY TERM
July 31, 2017 | Registration deadline: July 26, 2017
80 HOUR BODY PIERCING PROGRAM 7/31/17 - 8/11/17
Withdrawal Date: August 4, 2017
120 HOUR BODY PIERCING PROGRAM 8/14/17 - 8/15/17
Withdrawal Date: August 14, 2017
Academic Calendar

**SEPTEMBER TERM**

*September 11, 2017 | Registration deadline: September 6, 2017*

- **80 HOUR BODY PIERCING PROGRAM**
  - Dates: 9/11/17 - 9/22/17
  - Withdrawal Date: September 15, 2017

- **120 HOUR BODY PIERCING PROGRAM**
  - Dates: 9/25/17 - 9/29/17
  - Withdrawal Date: September 28, 2017

**OCTOBER TERM**

*October 23, 2017 | Registration deadline: October 18, 2017*

- **80 HOUR BODY PIERCING PROGRAM**
  - Dates: 10/23/17 - 11/03/17
  - Withdrawal Date: October 27, 2017

- **120 HOUR BODY PIERCING PROGRAM**
  - Dates: 11/6/17 - 11/10/17
  - Withdrawal Date: November 9, 2017

**December TERM**

*December 4, 2017 | Registration deadline: November 29, 2017*

- **80 HOUR BODY PIERCING PROGRAM**
  - Dates: 12/4/17 - 12/15/17
  - Withdrawal Date: December 8, 2017

- **120 HOUR BODY PIERCING PROGRAM**
  - Dates: 12/18/17 - 12/22/17
  - Withdrawal Date: December 21, 2017
Academic Calendar

ART PROGRAMS

JANUARY TERM
January 23, 2017 | Registration deadline: January 18, 2017
60 HOUR ART PROGRAM 1/23/17 - 2/10/17
Withdrawal Date: January 28, 2017

MARCH TERM
March 6, 2017 | Registration deadline: March 1, 2017
60 HOUR ART PROGRAM 3/06/17 - 3/24/17
Withdrawal Date: March 11, 2017

APRIL TERM
April 17, 2017 | Registration deadline: April 12, 2017
60 HOUR ART PROGRAM 4/17/17 - 5/05/17
Withdrawal Date: April 22, 2017

MAY TERM
May 29, 2017 | Registration deadline: May 24, 2017
60 HOUR ART PROGRAM 5/29/17 - 6/09/17
Withdrawal Date: June 03, 2017

JULY TERM
July 10, 2017 | Registration deadline: July 5, 2017
60 HOUR ART PROGRAM 7/10/17 - 7/28/17
Withdrawal Date: July 15, 2017

AUGUST TERM
August 21, 2017 | Registration deadline: August 16, 2017
60 HOUR ART PROGRAM 8/21/17 - 9/08/17
Withdrawal Date: August 26, 2017
ART PROGRAMS

OCTOBER TERM
October 2, 2017 | Registration deadline: September 27, 2017
60 HOUR ART PROGRAM
10/02/17 - 10/20/17
Withdrawal Date: October 7, 2017

NOVEMBER TERM
November 13, 2017 | Registration deadline: November 8, 2017
60 HOUR ART PROGRAM
11/13/17 - 12/01/17
Withdrawal Date: November 18, 2017

DECEMBER TERM
December 27, 2017 | Registration deadline: December 20, 2017
60 HOUR ART PROGRAM
12/27/17 - 1/12/18
Withdrawal Date: December 30, 2017
Academic Calendar

Tattoo Removal Programs

**FEBRUARY TERM**
February 27, 2017 | Registration deadline: February 22, 2017  
8 HOUR Eliminink Tattoo Removal PROGRAM  
2/27/17 - 2/28/17  
Withdrawal Date: February 27, 2017

**APRIL TERM**
April, 10, 2017 | Registration deadline: April 5, 2017  
8 HOUR Eliminink Tattoo Removal PROGRAM  
4/10/17 - 4/11/17  
Withdrawal Date: April 10, 2017

**JUNE TERM**
June 3, 2017 | Registration deadline: May 29, 2017  
8 HOUR Eliminink Tattoo Removal PROGRAM  
6/3/17 - 6/4/17  
Withdrawal Date: June 3, 2017

**AUGUST TERM**
August 14, 2017 | Registration deadline: August 9, 2017  
8 HOUR Eliminink Tattoo Removal PROGRAM  
7/14/17 - 7/15/17  
Withdrawal Date: August 14, 2017

**SEPTEMBER TERM**
September 25, 2017 | Registration deadline: September 20, 2017  
8 HOUR Eliminink Tattoo Removal PROGRAM  
9/25/17 - 9/26/17  
Withdrawal Date: September 25, 2017

**NOVEMBER TERM**
November 6, 2017 | Registration deadline: November 1, 2017  
8 HOUR Eliminink Tattoo Removal PROGRAM  
11/6/17 - 11/7/17  
Withdrawal Date: November 6, 2017

**DECEMBER TERM**
December 18, 2017 | Registration deadline: December 13, 2017  
8 HOUR Eliminink Tattoo Removal PROGRAM  
12/18/17 - 12/19/17  
Withdrawal Date: December 18, 2017
**Index**

| A | Academic Calendar ........................................ 43-49 |
|  | Academic Freedom .......................................... 38 |
|  | Academic Policies .......................................... 36 |
|  | Academic and Professional Conduct ...................... 35 |
| Admissions | Admissions Email Address .................................. 33 |
|  | Admissions Online Enrollment Forms ...................... 33 |
|  | Admissions Phone Number .................................. 34 |
|  | Application Fee/Reconciliation Policy .................... 31 |
|  | Applying for Financial Aid ................................ 41 |
|  | Approvals ................................................................ 4 |
|  | Attendance ................................................................ 32 |
| Art Classes | ART 101 Introduction to Advanced Art ...................... 26 |
|  | ART 102 Figure Drawing ....................................... 26 |
|  | ART 103 Value .................................................. 26 |
|  | ART 104 Shading .............................................. 27 |
|  | ART 105 Basic Shapes & Lighting the Form .............. 27 |
|  | ART 106 The Proportion of the Head ....................... 27 |
|  | Art 107 Anatomy of the Different Parts of the Face .... 27 |
|  | ART 108 Anatomy of the Body ................................ 27 |
|  | ART 109 Chiaroscuro Techniques ............................ 28 |
|  | ART 110 Pencil Portrait ...................................... 28 |
|  | ART 201 Watercolor .......................................... 28 |
|  | ART 301 Tattoo Portraits ..................................... 28 |
|  | Assistance ................................................................ 33 |
| B | BBP Certification .............................................. 34 |
|  | Body Piercing Classes ........................................ 20 |
|  | BPI 101 Intro to Body Piercing .............................. 20 |
|  | BPI 102 Piercing Tools ........................................ 20 |
|  | BPI 103 Body Piercing Process .............................. 20 |
|  | BPI 104 Sterilization, Aseptic Technique .................. 20 |
|  | BPI 105 BBP and Body Piercing Safety Practices .......... 21 |
|  | BPI 106 Communicable Diseases and Body Piercing ....... 21 |
|  | BPI 107 Shop Safety Practices and Procedures ........... 21 |
|  | BPI 108 Equipment Cleaning and Sterilization ............ 21 |
|  | BPI 109 Preventing Transmission of BBP and Communicable Diseases ......................... 22 |
|  | BPI 110 Body Piercing Safety Test .......................... 22 |
|  | BPI 111 History of Body Piercing ............................ 22 |
|  | BPI 112 History of Modern Body Piercing ................. 22 |
|  | BPI 113 Ear Piercing ......................................... 22 |
|  | BPI 114 Nose and Face Piercing .............................. 23 |
|  | BPI 115 Oral Piercing .......................................... 23 |
|  | BPI 116 Torso Piercing ....................................... 24 |
|  | BPI 117 Body Piercing Jewelry ............................... 24 |
|  | BPI 118 Body Piercing Station Set-Up and ..... 24 |
|  | BPI 119 Client Appreciation and Aftercare ............... 25 |
|  | BPI 120 Body Piercing Ethics and Stretching ............. 25 |
| Piercings | BPI 121 Client Care and Dealing with Difficult Clients .... 25 |
| C | Campus Crime and Security Act ............................. 37 |
|  | Career Services .............................................. 38 |
|  | Career Training ................................................ 38 |
|  | Certificate of Completion ................................... 34 |
|  | Certification Requirements .................................. 5 |
|  | Certificate Programs ......................................... 6-11 |
|  | Class Descriptions ........................................... 12-30 |
|  | Clients .................................................................. 19 |
|  | Communication Competency .................................. 31 |
|  | Course Cancellation .......................................... 32 |
|  | Credit for Previous College Coursework .................. 31 |
|  | Transfers to Other Institutions ............................. 32 |
|  | Course Waivers & Course Exemptions ....................... 33 |
| D | Drug-Free Schools and Communities Act .................. 37 |
| E | Employment Assistance ...................................... 41 |
|  | Faculty & Equipment .......................................... 5 |
|  | Failures ................................................................ 34 |
|  | Financial Aid .................................................... 34 |
|  | Financial Assistance .......................................... 40 |
|  | Financial Delinquency ........................................ 40 |
|  | Florida .......................................................... 5 |
| G | General Graduation Requirements ......................... 36 |
|  | Grade Appeals .................................................. 34 |
|  | Grade Point System and GPAs ............................... 34 |
|  | Grades, Progress and Registration, Grading .............. 34 |
|  | Grades and Designations ..................................... 34 |
|  | Ground for Termination ....................................... 41 |
|  | Grow in Your Career .......................................... 3 |
| H | Hours of Operation .......................................... 38 |
| I | Incompletes ..................................................... 38 |
|  | Intellectual Property Rights ................................. 35 |
| L | Location .......................................................... 32 |
| M | Microorganisms and Infectious Disease ............... 21 |
|  | Mission Statement .............................................. 5 |
| N | Nondiscrimination Policy ..................................... 36 |
| O | Overtaking Admission Acceptance ......................... 31 |
| P | Parking Fee ..................................................... 40 |
|  | Payment Options ............................................... 34 |
|  | Privacy Act .................................................... 36 |
**Index**

**R**
- Refunds .................................................. 40
- Regulatory Policies ........................................... 36
- Returned-Check Fee ........................................... 39
- Safety Information ........................................... 37
- Standards of Academic Progress .................................. 36
- Student Complaint Procedures .................................... 37
- Student Conduct .................................................. 37
- Student Convenience ............................................. 5
- Student Costs, Payment Options, and Financial Adjustments .................................................. 39
- Student Services .................................................. 39
- Student Housing ................................................... 39
- Student Records .................................................... 38
- Supplies ............................................................. 24

**S**
- Safety Information ........................................... 37
- Standards of Academic Progress .................................. 36
- Statements of Account .............................................. 40
- Student Complaint Procedures .................................... 37
- Student Conduct .................................................. 37
- Student Convenience ............................................. 5
- Student Costs, Payment Options, and Financial Adjustments .................................................. 39
- Student Services .................................................. 39
- Student Housing ................................................... 39
- Student Records .................................................... 38
- Supplies ............................................................. 24

**T**
- Tattoo Classes
  - TAT 101 Introduction to the Tattoo Profession .................................................. 12
  - TAT 102 History of Electric Tattooing .................................................. 12
  - TAT 103 The Tattoo Machine .................................................. 12
  - TAT 104 Tattoo Needles .................................................. 12
  - TAT 105 How Tattoo Machines Work .................................................. 13
  - TAT 106 Tuning and Maintaining the Machine .................................................. 13
  - TAT 107 Tattoo Machine Practice .................................................. 13
  - TAT 108 History of Sterilization and Aseptic Technique .................................................. 13
  - TAT 109 Microorganisms and C.D .................................................. 14
  - TAT 110 Bloodborne Pathogens and Tattooing .................................................. 14
  - TAT 111 Communicable Diseases and Tattooing .................................................. 14
  - TAT 112 Shop Safety Practices and Procedures .................................................. 14
  - TAT 113 Equipment Cleaning and Sterilization .................................................. 15
  - TAT 114 Preventing Transmission of BPP/C.D .................................................. 15
  - TAT 115 Tattoo Safety Test/BPP Certification .................................................. 15
  - TAT 116 Historic Origins of Tattooing .................................................. 15
  - TAT 117 History of Modern Tattooing .................................................. 16
  - TAT 118 Tattoo Inks .................................................. 16
  - TAT 119 Color Theory .................................................. 16
  - TAT 120 Color Mixing .................................................. 16
  - TAT 121 Tattoo Design .................................................. 17
  - TAT 122 Roots of American Tattooing .................................................. 17
  - TAT 123 Tattoo Styles in America .................................................. 17
  - TAT 124 Major Tattoo Styles Today .................................................. 17
  - TAT 125 Tattoo Flash and Stencils .................................................. 18
  - TAT 126 Using Photoshop .................................................. 18
  - TAT 127 Using Photoshop for Lettering .................................................. 18
  - TAT 129 Tattoo Station Supplies .................................................. 18
  - TAT 130 Client Appreciation .................................................. 19
  - TAT 131 Tattoo Ethics/Applying Stencils .................................................. 19
  - TAT 132 Client Care and Dealing with Difficult Terms .................................................. 32
- Tattoo Removal Classes
  - TRI 101 General Principles .................................................. 29
  - TRI 102 The Products .................................................. 29
  - TRI 103 Sterile/Sanitary Treatment .................................................. 29
  - TRI 104 Specific Removal of Tattoos And Permanent Makeup .................................................. 29
  - TRI 105 Aftercare .................................................. 30
- Tuition .................................................. 39

**W**
- Withdrawals - Financial .................................................. 40
- Withdrawal Procedure .................................................. 32
- 80 Hour Body Piercing Program .................................................. 9
- 120 Hour Body Piercing Program .................................................. 10
- 160 Hour Tattoo Program .................................................. 7
- 240 Hour Tattoo Program .................................................. 8